

Parental request for medicine to be taken at school

School staff will not give your child medicine unless you complete and sign this form. The school has a policy that the staff can administer certain medicines.



| | | |
|--|---|--------------------|
| Childs name: | | DOB: |
| Medical condition/illness: | | Class/form: |
| Name/type of medicine (as described on the container) | NB: Medicines must be in the original container as dispensed by the pharmacy | |
| Expiry date | | |
| Dosage and method | | |
| Times of day medicine is to be administered | | |
| Date and time the most recent dose was given (school should not give the first dose of a medicine) | | |
| Special precautions / instructions | | |
| Are there any side effects that the school needs to know about? | | |
| Procedures to take in an emergency | | |

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy and the prescribers instructions.

I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

I understand that, where medicine is not self- administered, it will be given by non-medically qualified staff.

I agree not to hold staff responsible for loss, damage or injury when undertaking agreed administration/supervision of medication unless resulting from their negligence

I will abide by the school's policy and procedure for the delivery and return of medication

I will ensure adequate supply of in date medication

Name of Parent.....

Signature of parent..... Date.....

Relationship to Child.....

School Consent:

- The school agree to administer the above as requested
- Staff administering medication or supervising the administration of medication have received any necessary training
- Staff are insured to undertake the above

Name of Headteacher/designated person.....

SignatureDate.....

NB : If more than 1 medication is to be administered then a separate form should be used for each one.